



**VNCOC- Asian Health Center**  
**-Trung Tâm Y Tế Á Châu-**  
5015 West Edinger Ave., J-L  
Santa Ana, CA 92704  
(714) 418-2040

Name: \_\_\_\_\_

Appointment Date: \_\_\_\_\_

Appointment Time: \_\_\_\_\_

## **Documents Required For New or Renewal Medical Services Initiative (MSI) Program**

Thank you for setting up your MSI or MSI Renewal Appointment with us. Please bring all required documents (yours, your spouse and children's as applicable) listed below with you to your appointment. If you are late or do not have sufficient documents, you may be asked to reschedule. Thank you for your cooperation.

1. If you are a U.S Citizen, bring either your: original US Passport, original Certificate of Naturalization, original Certificate of Citizenship or original Certificate of Live Birth in USA.
2. If you are a legal permanent resident, bring either your: original Permanent Resident Card, Resident Alien Card, or I-94 Card.
3. Proof of identity, bring either your: original California Identification Card, original California Driver License Card with address matching with the current living address (must be an Orange County residence).
4. Documents of properties/assets such as: Grant Deed of house, latest bill of Mortgage Loan, document of Land etc., if applicable.
5. If you and your spouse work, bring the latest paycheck stub or the latest paycheck that shows "Gross Pay or Gross Earnings".
6. If you earned any tips in cash from your job, bring your Daily Cash Earnings Statement (during your appointment, please ask our MSI Coordinators about this form).
7. If you earned monthly wages in cash from a job, bring a letter from your employer verifying gross earnings of your monthly wages in cash.
8. If applicable, proof of SSI, SSA, Retirement Pensions, Unemployment Compensation, Worker Comp, Accident Compensation, State Disability, documents of C.A.P.I. (Cash Assistant Program for Immigrant), or G.R. Program (General Relief Work Program).
9. If you discontinued your Medi-Cal program because your children are over 21 years old, bring notice of the discontinued Medi-Cal program from the Social Security Agency.
10. If you, your spouse or your children between 18 - 21 years old applied for scholarships or financial-aid in college bring the Financial-aid Program Award Letter.
11. If you or your spouse are self-employed, or have a business, bring your: (1) Tax Return statements from the previous year, (2) Self-Employed Income Statement in the last 3 months, and (3) bank statements of current business accounts in the last 3 months, if applicable. (Upon making your appointment, please ask our MSI Coordinators about MSI Self-Employed Income Forms.)
12. If you are renewing for MSI, please bring your MSI approval letter from prior year.